

ST. ALOYSIUS' COLLEGE

AUTONOMOUS JABALPUR- 482001 MADHYA PRADESH, INDIA

CRITERION-6

GOVERNANCE, LEADERSHIP AND MANAGEMENT

Key Indicator – 6.5.2

Teaching Learning Review Mechanism



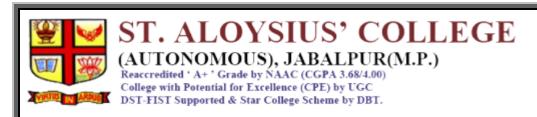


Metric No.: 6.5.2

Institutional Reviews and Teaching Learning Reforms

Document Name

Skill Enhancement Courses



Skill Enhancement Courses

Department Of English

St. Aloysius' (Autonomous) College, Re-accredited 'A+' by NAAC (CGPA = 3.68/4.00) College with Potential for Excellence by UGC DST FIST Supported & STAR College Scheme by DBT Jabalpur, (M.P) INDIA

Credit 05

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Class	MA	MA		
Semester	IV	IV		
Paper	IV (Open Elective	IV (Open Elective Paper)		
Title	Trends and Techni	Trends and Techniques of Effective Communication		
Marks	Maximum Marks	Theory Marks	Internal Assessment	
	50	40	10	
			1	

Scheme of Marks:

Part A: Five Objective Questions (No Choice)

5X1 =5 Marks

One question from each unit

Part B: Five Short Questions (With Internal Choice) 5X3= 15 Marks

One question from each unit

Part C: Five Long Questions (With Internal Choice) 5X4= 20 Marks

One question from each unit

Course Outcomes:

- The course covers most of the basic skills required for undertaking day-to-day personal and professional transactions using English as the medium of communication
- The prescribed syllabus will help the students increase their proficiency in English by enhancing their resources to deal with communicative needs of everyday life at home, at work and in social interaction.
- 3. Ability to transfer information from non-verbal to verbal and vice and vice versa.
- The course will cover development of LSRW.
- Participation in social and professional communication.
- 6. Sensitivity of learners to cross-cultural differences.
- Total shift in pedagogy from lectures oriented classes to interactive learning.
- Students will be better equipped to understand the function of grammatical item used in spoken/written language.
- Identifying general theories and central concepts associated with communication.

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ST. ALOYSIUS' COLLEGE

(AUTONOMOUS), JABALPUR(M.P.)

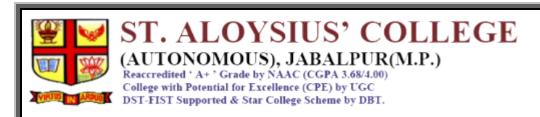
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10. The material, methodology and language tasks create contexts for interaction and language use, so that learners acquire and sharpen their language skills as they process the texts on their own.

	Mechanics of Manuscript Preparation: Editing and proof Reading Copy
Unit - I	Editing. Words often confused Common Error Punctuations and
	Capitalization Abbreviation and Numerals
	Literary Style and Professional Style. Features of Style Choice of Words
Unit - II	and Sentences structure, Paragraph structure. Use of Figures of
	Speech: Function and Application
	·
	Academic Writings and Communication skills: What is Research?
Unit -III	Plagiarism; Collecting Material; Primary and Secondary Sources.
	Hypothesis, Language of a Research Paper
	Communication in a Multicultural World: Idea of a Global World. Impact
	of Globalization and Multicultural Communication. What is
Unit - IV	Multiculturalism Etic and Emic Approach to Culture, Cross Cultural
	Communication Problems: Overcoming cultural Barrier
Unit- V	Keeping link with a changing world:
	The PR Way. Why Public Relation? Meaning and Definition of Public
	Relation, Essentials of Public Relation, Methods (Tools) of Public
	Relation Communication skills for Public relations. What is Press
	Release? How to handle a press conference. Realities of Public
	relations, Guidelines for Press Release.

Books Recommended

- 1. Oberg, B.C Interpersonal Communication
- 2. Glimson, A.C. An Introduction to the pronunciation of English
- 3. Central Institute of English and Foreign Language, Hyderabad
- 4. O' Connor, Better English Pronunciation

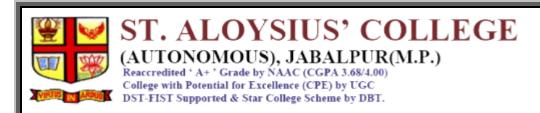


DEPARTMENT OF POLITICAL SCIENCE

St. Aloysius College (Autonomous) Jabalpur संव अलॉयसियस महाविद्यालय (स्वशासी) जबलपुर

M.A. IV Semester एम.ए. अनुसं मोनेस्टर				
Subject firm	Political Science राजगीति विज्ञान			
Paper serva	IV ngai			
Title of the paper प्रश्नपत्र का शीर्षक	Human Rights भागव अधिकार			
	Open Elective			
Max.Marks/उत्पिक्तम अंक	Theory/ digities	Internal Assessment/आंतरिक गृत्याकन	Credit	
50	40	10	5	

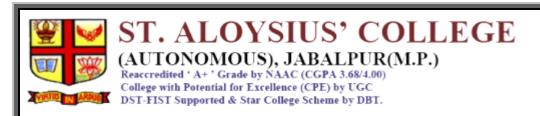
Unit -1	Human Rights: Meaning Concept and Historical Development . Rights: Meaning and Definition. Types of Rights: Moral and legal.
इकाई-1	मानव अधिकार : अर्थ, अवधारणा और एतिहासिक विकास । अधिकार : अर्थ और परिशाण, अधिकारों के प्रकार : मैतिक और वैधानिक।
Unit-2	Theories of Rights: Theory of Natural Right. Liberal Theory, Legal Theory, Marxist Theory.
इकाई-2	अधिकार के सिद्धांत : प्राकृतिक अधिकार के सिद्धांत । उदारवादी सिद्धांत, वैवानिक सिद्धांत, नावर्तवादी सिद्धांत।
Unit -3	Duties: Meaning, Definition and Types. Relationship between Rights and Duties.
इनसई-3	कर्तव्य : अर्थ, परिनाया और प्रकार। अधिकार और कर्तव्य के बीच संबंध
Unit -4	Charter of United Nations, Universal Declaration of Human Rights1948, International Covenant on Economic, Social and Cultural Rights1966, International Covenant on Civil and Political Rights,
इकाई–4	संयुक्त राष्ट्र चार्टर, मानवाधिकार सार्वनीभिक घोषणापत्र 1948, आर्थिक, सामाजिक और सांस्कृतिक अधिकारों की अंतर्राष्ट्रीय संहिता 1966, नागरिक और राजनीतिक अधिकारों की अंतर्राष्ट्रीय सहिता
Unit-5	Human Rights in the context of India a)Human Rights and Constitutional Provisions; b) Human Rights and Judicial Activism; c) National Commission for Human Rights; d) National Minority Commission; e) National Women's Commission
इकाई–ऽ	भारतीय संदर्भ में मानवाधिकार 1 मानवाधिकार और संवैधानिक प्रावधान 2. मानवाधिकार और न्यायिक संविध्यता 3 राष्ट्रीय मानवाधिकार आयोग 4 राष्ट्रीय अल्पसंस्थक आयोग 5 राष्ट्रीय महिला आयोग



DEPARTMENT OF COMMERCE

St.Aloysius'College(Autonomous),Jabalpur(M.P.)				
Course		M.Com		
Semester:		IV		
Compulsory/Elective:		Open Elective		
Paper Title:		Human Resource Development		
Paper Code:		OE:06		
Max Marks	Theory	Internal Assessment		
50	40	10		

Unit1	Introduction to Human Resource Development: Concept and evolution, Relationship between human resource management and human resource development; HRD mechanisms, processes and outcomes, HRD Matrix; HRD interventions, Roles and competencies of HRD professionals.
Unit2	HRD Process: Assessing HRD needs, Designing and developing effective HRD programs; Implementing HRD programs; and Evaluating HRD programs.
Unit3	Learning and HRD: Maximizing learning: Individual differences in the learning process, Learning strategies and styles, Principles of learning, Learning and motivation, HRD culture and climate,
Unit4	HRD Activities and Applications: HRD for Workers; HRD mechanisms for workers, Role of trade unions; Employee training and development-Process, methods, and types; Coaching, counseling and performance management, Career management and development; Organization development.
Unit5	HRD in Organisations, Trends, and Practices: Select cases for HRD Practices in Government organizations, defense, police, private sectors, and public sector units; HRD audit; Balanced scorecard; People capability maturity model; Integrating HRD with technology, Employer branding, and other recent trends; Future of HRD.



DEPARTMENT OF ECONOMICS

Paper – IV Economics of Gender and Development (Open Elective)

Max. Marks: 40

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UNIT I

Importance and concepts of women studies, Demography of female population: Age structure, mortality rates, and sex ratio - Causes of declining sex ratios and fertility rates in developing countries particularly in India.

UNIT II

Women and their access to nutrition, health, education, and social and community resources, and their impact on female mortality and fertility, economic status and female work participation rate in India.

UNIT III

Factors affecting decision making by women, property rights, access to and control over economic resources, assets; Power of decision making at household, community level, women education in developing countries and India.

UNIT IV

Concept and analysis of women's work: Valuation of productive and unproductive work; visible and invisible work; paid and unpaid work; economically productive and socially productive work - Economic status, private property, and participation of women in pre-industrial and industrial societies-Female contribution to National Income.

UNIT V

Factors affecting female entry in labour market, Studies of female work participation in agriculture, non-agricultural rural activities, informal sector, cottage and small-scale industries, organized industry, and services sector, Wage differentials in female activities, Determinants of wage differentials, gender, education, skill, productivity, efficiency, opportunity, Structures of wages across regions and economic sectors.

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Students of all the streams (Arts, Science, Commerce) participated in the skill enhancement programs conducted by the department of management. The course coordinator was Dr Rashmi Patras Total no. of 190 students participated in the programs. Resourced person from Ahemdabad Dr Prateek conducted the session regarding the sustainability in corporate life as well as how to face the interview. He shared his experiences and conducted Interaction session with the students.



